

PTO Board Meeting – Buckingham Elementary Thursday, December 8 2022

Present: Mr.Estep, Johanna Kane, Joy Shuck, Sarah Lazzaro, Tammy McCarthy, Melissa Hollinger

Call to Order: 9:35 AM

Approval of Minutes: November minutes were approved by Johanna and Sarah

Treasurer's Report:

- Budget increase of \$975 (Field Trip, Veteran's Day, Student Council Shirt cost, Shine Bright t-shirts for staff) – \$22,940 →\$23,915
- Budget transfer of funds for visiting author (from assemblies to library)

Principal's Report:

- Discussion of best plan to communicate volunteer clearance information. Plan in place including quarterly newsletter, blasts from Mr.Estep

Old Business:

- Silver Graphics
 - Big success, Joy handling distribution
- Veteran's Day Celebration/Luncheon
 - Successful event, next year potentially adding local scouts to the ceremony
- Angel Shoppe/Secret Shoppe:
 - New traffic plan worked well, discussion of earlier end time for next year.
- Science Alive
 - Work in tandem with Mr. Radcliffe next year for timing/planning coordination

Review of Current Business:

- Start recruiting new board members for 2023-24 (Co-President and Vice President)
- Phantoms Game – Feb 19th
 - We'll need a new chair for this event next year
- Science Fair
 - Coordination beginning on date/planning with Joy, Cara and Mr. Radcliffe
- MVP
 - Discussion of nerf, top golf, bowling
 - Additionally looking for a chair to run and plan this event.
 - Top Golf is out due to cost

Upcoming/Ongoing Events:

- Silver Graphics – Joy handling distribution, very successful and low effort fundraiser
- Golden Spoon Lunch
 - Luau theme, pizza and pudding – PTO covers the cost
- Staff Conference Luncheon
 - Catered Italian Luncheon and donated poinsettia's for teachers and staff
- Classroom Winter Parties – handled by HRC's

- Save the Date Flyer
 - Will be included in quarterly newsletter
- Joe Corbi Fundraiser
 - Brochures in folders 1/6 provided by Corbi's
 - Orders due Jan 20
 - Delivery day is 2/9 – will need volunteers to help
- Family Bingo
 - Date is set for Feb 3
 - DeeDee Snyder is the chairperson.
 - Plan to increase seating to accommodate 180-200 people

Adjournment: 10:45AM

Minutes respectfully prepared by Melissa Hollinger, PTO Secretary